

Writing Process Checklist

All major writing assignments will follow a similar process. Students will be graded on their ability to operate and improve within this process.

Collection/Research - _____ / 10

- Students work to gather relevant information for their topic. Their collecting and researching should help them define and narrow their topic.

Thesis + Outline - _____ / 10

- Students craft a solid thesis statement and a detailed outline. They use this part of the process to examine their major arguments in relation to their thesis.

Draft 1 (Edit/Revision) - _____ / 10

- Students write a first draft. They evaluate the content of the draft and make major changes in the organization, tone, arguments, evidence, introduction, and conclusion if necessary.

Draft 2 (Proofreading) - _____ / 10

- The second draft should reflect the major changes from the first draft. Upon completion students read and reread their draft carefully looking for errors in conventions (grammar, mechanics, and usage), syntax, transitions, and the like.

MLA + Work Cited - _____ / 10

- Students will format their final draft using MLA guidelines. All essays will include a Work Cited page as well.

Conventions (Grammar, Mechanics, and Usage) – minus (-) _____ points

- Essays will be deducted points for mistakes in grammar, mechanics, and usage. PLTs will decide and differentiate this aspect of the essay scoring process.

NOTES:

Final Total - _____ / 50 points

Please Note: If teachers want to focus on one area of the writing process and assign extra points to that area, that MUST be a separate grade in NCWISE.

Argumentative Essay – English I & II

W.11-12.1 - Write arguments to support claims in an analysis of substantive topics or texts, using valid reasoning and relevant and sufficient evidence.

Standard	Exceptional (10)	Proficient (9-8)	Emerging (7-1)	Not evident (0)
<p>1.a. Introduction - Introduce precise, knowledgeable claim(s), establish the significance of the claim(s), distinguish the claim(s) from alternate or opposing claims, and create an organization that logically sequences claim(s), counterclaims, reasons, and evidence.</p>	<p>___ Introduce a clear thesis that is sophisticated and original</p> <p>___ Establish a complete and coherent context of the thesis that shows full understanding of the appropriate audience</p> <p>___ Establish a highly effective and sophisticated organization that establishes clear and logical relationships between claims and counterclaims</p>	<p>___ Introduce a thesis that is clear, focused, and concise</p> <p>___ Establish a context to the thesis appropriate to the audience</p> <p>___ Establish an organization that establishes clear relationships between claims, and counterclaims</p>		
<p>1.b. Argument - Develop claim(s) and counterclaims fairly and thoroughly, supplying the most relevant evidence for each while pointing out the strengths and limitations of both in a manner that anticipates the audience's knowledge level, concerns, values, and possible biases.</p>	<p>___ The thesis is supported by a sophisticated and consistent understanding of claims and counterclaims</p> <p>___ Claims and counterclaims are presented fairly and entirely</p> <p>___ Use highly effective evidence (Proof) to support each claim</p> <p>___ Evidence is supported with clear and complete explanations that show a nuanced understanding of context and audience.</p> <p>___ Use formatting, graphics, and/or multimedia that is appropriately aligned with the argument (when applicable)</p>	<p>___ The thesis is supported by claims and counterclaims</p> <p>___ Claims and counterclaims are presented fairly</p> <p>___ Use evidence (Proof) to support each claim</p> <p>___ Evidence is supported with explanations that show understanding of context and audience</p> <p>___ Use formatting, graphics, and/or multimedia that is aligned with the argument (when applicable)</p>		
<p>1.c. Organization - Use words, phrases, and clauses as well as varied syntax to link the major sections of the text, create cohesion, and clarify the relationships between claim(s) and reasons, between reasons and evidence, and between claim(s) and counterclaims.</p>	<p>___ Use effective and sophisticated transitions as well as varied syntax consistently between paragraphs to link major sections of text</p> <p>___ Use effective and sophisticated transitions consistently within paragraphs to create cohesion and clarify relationships</p> <p>___ Synthesizes information only where appropriate</p>	<p>___ Use appropriate transitions between paragraphs to link major sections of text</p> <p>___ Use appropriate transitions within paragraphs to create cohesion and clarify relationships</p> <p>___ Synthesizes information</p>		
<p>1.d. Language - Establish and maintain a formal style and objective tone while attending to the norms and conventions of the discipline in which they are writing.</p>	<p>___ Use effective and sophisticated word choice and syntax consistently to establish and maintain a formal style and objective tone</p>	<p>___ Use appropriate word choice and syntax to establish a formal style and objective tone that is maintained throughout</p>		
<p>1.e. Conclusion - Provide a concluding statement or section that follows from and supports the argument presented.</p>	<p>___ Summarize the main points</p> <p>___ Articulate a sophisticated extension that addresses the implications or significance in a way that relates to the audience</p>	<p>___ Summarize the main points</p> <p>___ Address implications or significance</p>		